

ORDINANCE NO. 4271

AN ORDINANCE OF THE COUNTY OF SAN
BERNARDINO, STATE OF CALIFORNIA, AMENDING
SECTION 13.0618 OF THE SAN BERNARDINO
COUNTY CODE, RELATING TO BOARDS,
COMMISSIONS, AND COMMITTEES.

The Board of Supervisors of the County of San Bernardino, State of California,
ordains as follows:

SECTION 1. Section 13.0618 of the San Bernardino County Code is amended,
to read:

13.0618 Boards, Commissions, and Committees.

(a) Stipend. Members of the following boards, commissions, and committees
shall receive a stipend as indicated.

Civil Service Commission	\$200.00/meeting
Planning Commission	\$200.00/meeting

(Except that in the event more than one-half day of hearings is scheduled, and a
member of the Planning Commission attends for one-half day or less, that member shall
receive \$100.00/meeting and, except further that in the event more than a full day of
meeting is scheduled, and a member attends for more than a full day, the member shall
receive \$300.00/meeting. For purposes of the previous sentence, a full day shall
comprise two of the three periods from the morning, afternoon, or evening of the day
in question.)

Assessment Appeals Board	\$150.00/one-half day meeting
	\$200.00/full day meeting

(The length of the meeting will be determined by the actual meeting length, not
the scheduled length. A full day shall be comprised of both the morning and afternoon

of the day in question.)

Equal Opportunity Commission	\$100.00/meeting
Regional Parks Advisory Commission and Retirement Board	\$100.00/meeting
Airport Commission	\$60.00/meeting
Economic and Community Development Commission	\$60.00/meeting
Fish and Game Commission	\$60.00/meeting
IHSS Advisory Committee, including alternates	\$60.00/meeting

(b) *Expenses.*

(1) *Mileage.* Except as otherwise provided by federal, state or local regulations, members of boards, commissions and committees shall be reimbursed for private automobile mileage incurred in attending called meetings at the rates approved for Exempt Group employees. All travel which is 20 miles or less round trip from a member's home shall not be reimbursed. If the round trip exceeds 20 miles, then all mileage is reimbursable as provided herein.

(2) *Meals.* Except as otherwise provided by federal, state or local regulations, members of boards, commissions and committees shall be reimbursed for the cost of meals while attending called meetings in accordance with the procedures approved for Exempt Group employees. However, except as otherwise provided by federal, state or local regulations, such members who receive a per meeting stipend shall not be reimbursed for the cost of meals.

(3) *Conference Cost.* Except as otherwise provided by federal, state or local regulations, members of boards, commissions and committees who attend annual or special conferences, seminars, meetings of professional organizations, or other meetings not classified as regular or specific board meetings, with the prior approval of the Board of Supervisors, shall be reimbursed for their expenses in the same manner as Exempt Group employees, but they shall not be paid a stipend for such meetings, conferences, etc.

(4) *Travel and Subsistence.* Members of boards, commissions and committees may be reimbursed for approved travel and subsistence while on authorized

1 board, commission or committee business. Said reimbursements shall be in accordance
2 with the established rates for Exempt Group employees provided in Sections
3 13.0613(a)(8) and 13.0652, "Expense Reimbursement," of this chapter.

4 (5) All reimbursement of expenses for boards, commissions and
5 committees appointed by the Board of Supervisors shall comply with the provisions of
6 Section 13.0613(h)(2) in addition to the provisions of this Section.

7 (c) *Public Employee Representatives.* All members of commissions,
8 committees, and boards appointed by the Board of Supervisors who are regular
9 employees of the County or other public agency shall not receive a stipend for serving
10 on such boards if they are otherwise compensated for their use of such time by the
11 public entity.

12 (d) *Lists of Members.* The Clerk of the Board shall maintain listings of all
13 commissions, committees, and boards, and of all members of such bodies. New
14 commissions and committees being formed may not be created without specific
15 provisions for stipends, expense reimbursements, and related policies.

16 (e) *Special District, County Service Area and Municipal Advisory*
17 *Commissions.*

18 (1) *Stipend.* Each member shall receive a stipend of \$25.00 per
19 quarter provided a member attends at least one meeting during the quarter (quarters
20 are: July—September; October—December; January—March; April—June). Members
21 shall not receive a stipend if the Special District, County Service Area or Municipal
22 Advisory Commission they serve does not have a total aggregate budget for
23 expenditures of more than \$10,000.00.

24 (2) *Mileage.* Except as otherwise provided by federal, state or local
25 regulations, members shall be reimbursed for private automobile mileage incurred in
26 attending called meetings at the rates approved for Exempt Group employees. All
27 travel which is 20 miles or less round trip from a member's home shall not be
28 reimbursed. If the round trip exceeds 20 miles, then all mileage is reimbursable as

1 provided herein.

2 (3) *Meals.* Except as otherwise provided by federal, state or local
3 regulations, members shall not be reimbursed for meals.

4 (4) *Conference Cost.* Except as otherwise provided by federal, state or
5 local regulations, members who attend annual or special conferences, seminars,
6 meetings of professional organizations, or other meetings not classified as regular or
7 specific board meetings, with the prior approval of the Board of Supervisors, shall be
8 reimbursed for their expenses in the same manner as Exempt Group employees, but
9 they shall not be paid a stipend for such meetings, conferences, etc.

10 (5) *Board Approval.* Payment of stipends and expenses to members
11 shall not become operative until requested by the respective Special District, County
12 Service Area, or Municipal Advisory Commission and approved by the Board of
13 Supervisors in advance of incurring expenses, which approval shall continue until
14 rescinded by the Board of Supervisors.

15 (6) *Travel and Subsistence.* Members may be reimbursed for
16 approved travel and subsistence while on authorized business. Said reimbursements
17 shall be in accordance with the established rates for Exempt Group employees provided
18 in Sections 13.0613(a)(8) and 13.0652, Expense Reimbursement, of this chapter.

19 (f) *Special Fund Activities.*

20 (1) Members of Municipal Advisory Commissions not funded by
21 Special Districts shall not receive stipend or expense payments.

22 (2) *Citizen Participation Advisory Committees.*

23 (A) *Mileage.* Except as otherwise provided by federal, state or
24 local regulations, committee members shall be reimbursed for private automobile
25 mileage incurred in attending called meetings at the rates approved for Exempt Group
26 employees. All travel which is 20 miles or less round trip from a member's home shall
27 not be reimbursed. If the round trip exceeds 20 miles, then all mileage is reimbursable
28 as provided herein.

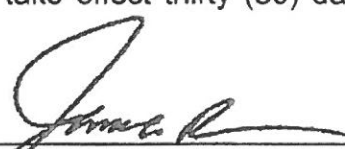
1 (B) *Meals.* Committee members shall not be reimbursed for
2 meal expenses; however, meals for members may be paid for by the County when such
3 meals are arranged by the County.

4 (C) *Conference Cost.* Except as otherwise provided by federal,
5 state or local regulations, committee members who attend annual or special
6 conferences, seminars, meetings of professional organizations, or other meetings not
7 classified as regular or specific board meetings, with the prior approval of the Board of
8 Supervisors, shall be reimbursed for their expenses in the same manner as Exempt
9 Group employees.

10 (D) *Stipends.* Committee members shall receive no stipend.

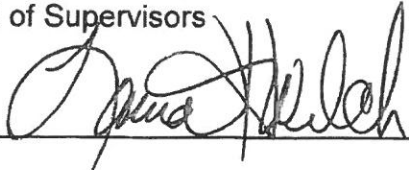
11 (3) *Behavioral Health Commission.* Members of the local Behavioral
12 Health Commission shall be reimbursed from the local behavioral health budget for the
13 actual and necessary expenses they incur incidental to the performance of their official
14 duties and functions. Such expenses shall include travel, lodging, and meals for the
15 members while on official business as approved by the Director of Behavioral Health for
16 in-County travel and the Board of Supervisors for out-of-County travel. Reimbursement
17 for expenses shall not exceed rates allotted to Exempt Group employees as set forth in
18 the County Code, and the procedures providing for reimbursement shall be the same as
19 those established for Exempt Group employees.

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21 SECTION 2. This ordinance shall take effect thirty (30) days from the date of
22 adoption.

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24 
25 JAMES RAMOS, Chairman
26 Board of Supervisors
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1 SIGNED AND CERTIFIED THAT A COPY
2 OF THIS DOCUMENT HAS BEEN DELIVERED
3 TO THE CHAIRMAN OF THE BOARD

4 LAURA H. WELCH, Clerk of the
5 Board of Supervisors

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7 STATE OF CALIFORNIA)
8) ss.
9 COUNTY OF SAN BERNARDINO)

10 I, LAURA H. WELCH, Clerk of the Board of Supervisors of the County of San
11 Bernardino, State of California, hereby certify that at a regular meeting of the Board of
12 Supervisors of said County and State, held on the 7th day of April, 2015, at which
meeting were present Supervisors: Rutherford, Ramos, Hagman, Gonzales, and the
Clerk, the foregoing ordinance was passed and adopted by the following vote, to wit:

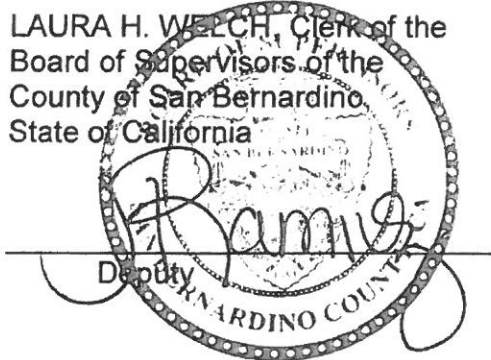
13 AYES: SUPERVISORS: Rutherford, Ramos, Hagman, Gonzales

14 NOES: SUPERVISORS: None

15 ABSENT: SUPERVISORS: Lovingood

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17 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official
18 seal of the Board of Supervisors this 7th day of April, 2015.

19 LAURA H. WELCH, Clerk of the
20 Board of Supervisors of the
21 County of San Bernardino,
22 State of California



1 Approved as to Form:

2 JEAN-RENE BASLE
3 County Counsel

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5 By: 
6 KENNETH C. HARDY
7 Deputy County Counsel

8 Date: 5/3/15

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